



**Board of Trustees Meeting  
30<sup>th</sup> November 2015 at 5.30pm**

**Present:** Peter Flint, Stephen Lane, Gen Denize, Cath de Monchy,  
Louise Gawn, Mary T-J, Sheryl Jenkins, Ellis Bryers, Nathan  
Smith

**Guest:** Saskia Etherington, Michael Rall

**Minute Taker:** Cathy Donnelly

**Apologies:** Tina Jennen

**Verse:** by Mary

Peter opens meeting and welcomes Saskia and Michael attending to present their respective reports on Student Achievement and Student Wellbeing.

### **Previous Minutes**

Minutes of 27<sup>th</sup> October agreed to be a true & accurate record

<b>Proposal to approve Minutes of 27 October 2015</b>		
<b>Proposed:</b> Stephen	<b>Seconded:</b> Mary	<b>Carried</b> <b>unanimously</b>

### **Matters Arising:**

- Nathan wanted to add his support for Mary's sabbatical, as he had not been at the previous meeting
- Nathan advised that he had attended some Health & Safety conferences and would like to give feedback on these but would be happy to report back at a future meeting as we already had a busy agenda this evening.
- Mary had not yet collated feedback regarding David Garb workshops and would follow this up.

### **Correspondence In:**

#### **Listed & Tabled**

- Special mention re: past parent, Nicola Cooke on her thoughts & reflections on the Fair 2015.

### **Correspondence Out:**

None

### **Principal's Report:**

Read and tabled by Mary

- Quick briefing on budget, initial thoughts and first draft.
- Staffing 2016 and class placements for teachers. Confidential at this stage as parents to be notified in a meeting on 1<sup>st</sup> December 2015 at Class 3 Violin Concert.
- Discussion re: new placement for new entrant class.
- Two Provisionally Registered Teachers will be signed off for full registration.

Proposal to approve 2016 Teacher Placements		
Proposed: Mary	Seconded: Nathan	Carried unanimously

## Student Achievement Report

- Read and tabled by Saskia Etherington, Class 7 teacher.
- Discussed reading, writing and maths for all classes. Teacher only judgements used for results in Classes 1,2 & 3. Thereafter in Class 4 and up, Test results are combined with teacher judgments to produce results.
- Summary of achievement for cohort groups.
- Where targets had been set, results had shown significant improvements.
- Intervention – team teaching – had worked well for teachers and children and both had really enjoyed the process.
- Conclusions and recommendations for 2016 discussed.
  - Significant difference between boys and girls results
  - Girls and Maori students are highest achieving cohort groups in writing.
  - Asian and Maori students are highest achieving cohort groups in reading.
  - A suggested target be set around Class 5 and focus on children who are sitting at below expected standard, agreed that whilst focus being set on these children, other children not to be disregarded or suffer as a result of the shift in focus.
  - Gifted and talented children, our approach is to expand them sideways and extend their knowledge rather than push them to higher achievements.
  - Teachers need to carefully word targets so that the focus remains on the broader picture and children collectively rather than on individuals.
  - Learning steps are recognised as being much slower at a Steiner school. Tauranga has proved over five years that Class 3 results are always lower than standard but by Class 7 they are higher. Federation acknowledge that we work slower but get better long-term results.

## Student Well Being Report

- Read and tabled by Michael Rall.
- Discussed goals and Care Team Plan.
- Extra funding via Learning Support Fund, we had put through four students and were seeing good results from this.
- SENCO & ESOL – Hilary Savage now on board to provide this extra support for two of our students.
- Health & Safety Act and Vulnerable Children Act were being implemented in 2016, We need to be aware of both of these and the implications and duties of the school.

- Olympic Games 2015 - Our class 5 children had behaved outstandingly and represented us well as a school.
- EOTC – details of camps attended over the year were summarised.
- Gym had been well received in the school and children were growing into it and really enjoying it.
- Discussion regarding developing Te Reo and Maori in the school. This was an area of great passion for the Teachers. It was hoped that we would get Charlotte back next year and negotiations were ongoing. This would need to be added to our Annual Plan as a focus area.
- Federation have a roll out happening regarding Te Reo in Waldorf education
- Class 3 camp – should this be done at the local Marae which would build on relationships and community.

### **Student Well Being Survey**

- Michael read and presented the findings, identifying some areas to re-focus on next year.
- Overall, pleased with findings.
- Next month fuller picture will be given on Listening and Extra Lesson reports.

### **Governance Self-Review – Teacher Review**

- What kind of support/expectations do they have before asking the questions.
- Often new parents in Class 1 aren't aware of who and what the Board do. Should there be a plan to meet the new parents.
- Teachers are open to the leadership of BOT being expressed and visible.
- Responses that professional development is being sought and the BOT should be able to facilitate this.
- Overall, the report painted a cohesive and positive picture.

Sheryl, Saskia and Michael and Mary left the meeting.

Yvonne Preece was welcomed to the meeting for the purpose of presenting Mary's appraisal review.

**MEETING MOVED INTO COMMITTEE 7.13PM**  
**MEETING MOVED OUT OF COMMITTEE 8.11PM**

### **WST Report**

Prepared and tabled by Louise

- Fair was a well-rounded experience and showcased our school to the wider community. Also a chance for the class 2 parent group to come together in a collaborative way and so from that point of view it was highly successful.
- Anticipated profit of \$20-22k.
- New sound equipment was amazing.
- Genevieve was really pleased with the fair and feels confident going into Class 2 next year.
- WST continuing budget process draft budget to me made available soon.
- Pledge forms would be going out to parents soon.

## Finance Report


Not reached due to lack of time, comments can be exchanged by e-mail to Peter for discussion at the next meeting.

Meeting closed 8.23pm

**Next meeting date:** Tuesday 15<sup>th</sup> December 2015 5.30pm. Documents to be exchanged by email and the meeting would be a celebratory end of year/Christmas BOT meal.

### ACTION LIST:

Subject Area	Item	Name
Matters Arising	Parent feedback to be collated on David Garb workshops	Mary
Matters Arising	Nathan to report back on Health & Safety Workshop attended	Nathan
Financial Report	October report to be read and tabled at next meeting	Mary

  
22.2.16.