



**Board of Trustees Meeting
2 June 2020 at 4.30pm.**

Present: Lisa Hickling, Olaf van der Beek, Sarah Lockwood, Edward Wall,
Stephan Lane (WST), Nathan Smith, Mel Auld, Mary T-J, Marlis
Resenterra, Michael Rall

Minute Taker Mel Auld

Apologies: Louise Gawn

Opening and Verse Read by Mary

Confirmation of Agenda: No changes

Previous Minutes

Proposal to approve April Board minutes as true and accurate account, with one amendment as noted below		
Proposed Michael	Seconded Mel	Carried unanimously

One amendment to April minutes: change 'Proposal to approve October Board minutes' to 'Proposal to approve February Board minutes'

Actions Arising from previous minutes

None

Correspondence

Inwards: None.

Outwards: None.

Finance report was tabled

Noted audited accounts now received.

MoE funding approved for reliever teachers during lockdown.

Discussed international student income – no income issues raised.

Solar panel decision to proceed was reconfirmed. Marlis to check external funding options.

Management report was tabled

Discussed new drop off and collection system that has been implemented on the back of increased hygiene requirements. Mary and Michael reported that it is working extremely well with no near misses with children on the driveway, increased self-management skills by the children and reduced stress for teachers.

Mary suggested to seek input from a traffic engineer to identify considerations around implementing the approach as a long-term solution.

It was noted the importance of creating opportunities to build community and the increased responsibility this will place on parent liaisons.

The Board proposes to request Mary to seek input from a traffic engineer on a long-term traffic and parking solution		
Proposed Nathan	Seconded Olaf	Carried unanimously

Discussed new parent-teacher reporting system.

Discussed maternity relief plan for Class 2.

Discussed health and wellbeing of teachers – this is an area of focused monitoring and support from Mary and Michael right now.

H&S Report tabled

No discussion

EOTC Report tabled

Noted that excursions and camps can still go ahead with hygiene risks manageable.

Compliance

First Aid Certificates need to be updated. An upcoming teacher-only day may be set to allow for this.

WST Update

Louise Gawn currently on personal leave. Her various roles are being more clearly defined.

School plumbing updated during lockdown.

Most projects have been on hold.

WST in good financial health.

Next meeting

Tuesday 30th June 2020 at 5.30pm

Meeting finished at 5.25pm

Actions Arising

Marlis	Check external funding options for solar investment
Mary	Engage a traffic engineer for input on a long-term traffic and parking solution