



**Board of Trustees Meeting
25 February at 5.30pm**

Present: Lisa Hickling, Edward Wall, Oaf van der Beek, Sarah Lockwood, Nathan Smith, Michael Rall, Stephan Lane (WST), Louise Gawn, Melanie Auld, Mary T-J

Minute Taker Marlis Resenterra

Apologies: none

Opening and Verse Read by Mary

Confirmation of Agenda: No changes

Election of Chair

Confirming Lisa Hickling as Chair		
Proposed Nathan	Seconded Melanie	Carried unanimously

Previous Minutes

Proposal to approve October Board minutes as true and accurate account		
Proposed Mary	Seconded Eddie	Carried unanimously

Actions Arising

Solar new detailed proposal received from Skysolar
No additional funding available for loss of teacher
Calendar on website

Correspondence

Inwards: Read and tabled

- Education Gazette
- NZSTA voting, nomination form
- Letter from a staff member thanking for wellbeing gift

Outwards: None

Solar for Schools proposal presented by Steve and Cameron from SKYSOLAR

Initial proposal is to install 80 panels to generate about 60% of the school's power at an installed cost of approx. \$63k. No maintenance costs. A life of 25 years. May need to invest in roof quality to hold the panels. Can add future panels if required. Can sell excess power to the Solar Buddies scheme with Trustpower. Alternate option to \$63k is to invest \$6325 if use a Westpac operating lease (5.9% interest rate). TW likely to generate \$10k electricity savings each year – op lease will be \$800 per month – paid off in 7 years. Renewable Energy Fund / Sustainable Project funding possible.

Next step full site scoping and updated plan (no extra cost).

The Board proposes to request SKYSOLAR to provide a detailed scope for a 25.3kw school solar system and a standalone system for the farm		
Proposed Nathan	Seconded Olaf	Carried unanimously

Management Reports:

**Mary
Management report**

Question received about staff wellbeing, bumpy start to year still shaken regarding John's loss. Teachers not going to PD because of fires in Australia caused more work, trying to keep ship steady by buying services in.

Class 6 is doing great, some children left others have come together in a new way.
Year starting well, children looking good
EAP supervision budget,
Bi culturalism, start up with Andrea Sorger

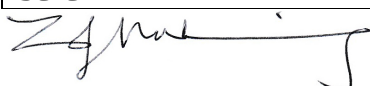
Annual plan has been based on keeping things as they are and not adding in too much as this might lead to catastrophic outcome
Sheryl flight to be covered by Trust or petrol to cover transport costs

Rationalise how we do things, see the need for more staff in younger classes as well as more space, thinking about what we need and talking to WST
Sports: children take up opportunities outside school during summer, more sports here will be happening during winter

**Governance matters:
reconfirm delegations**

Delegation to manage school to principal Mary Tait-Jamieson		
Proposed Nathan	Seconded Steven	Carried unanimously

Confirm Deputy principal Michael Rall		
Proposed Sarah	Seconded Louise	Carried unanimously



Confirm Senior teacher		
Proposed Nathan	Seconded Mel	Carried unanimously

Strategic plan

Gone through goals and explained updates done

Ratify strategic plan		
Proposed Nathan	Seconded Olaf	Carried unanimously

Annual plan

Talked through

Accept annual plan		
Proposed Eddie	Seconded Mel	Carried unanimously

Action plans ready for next meeting

Analysis of variance

Tabled

Accept analysis of variance		
Proposed Olaf	Seconded Michael	Carried unanimously

Teacher register presented and signed

Wellbeing Survey was tabled

Re-opened last year, very positive, improved communication, suggestions from staff to be taken into consideration. Tabled and discussed

Budget

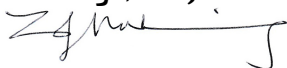
Formal proposal to sign – what we can say yes to at this point

Accept Budget as presented		
Proposed Lisa	Seconded Nathan	Carried unanimously

Photo copier: problems seen as an issue for staff wellbeing, cleared to pay off this year and get new copier

WST report

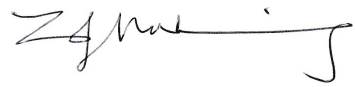
Louise talking about WST restructuring Kindergarten management, OP management, Festivals, Administration
Buildings, Projects



Next meeting
5.30

31.3. Tuesday

Meeting closed at 7.20

A handwritten signature in black ink, appearing to be 'Z. M. J.', written in a cursive style.