



Board of Trustees Meeting  
6<sup>th</sup> of July 2021 at 5.30pm

- Present:** Lisa Hickling, Mary T-J, Olaf van der Beek, Louise Gawn (WST), Stephen Lane (WST), Edward Wall, Mel Auld
- Guest:** Shirley Bacicia , Marlís R
- Minute Taker:** Marlís Resenterra
- Apologies:** Nathan Smith, Sarah Lockwood
- Opening and Verse:** Kaikohou - Matariki
- Confirmation of Agenda:** Yes

**Previous Minutes**

Proposal to approve May Board minutes as a true and accurate account		
Proposed <del>Steven</del> Stephen	Seconded Michael	Carried Unanimously

**Actions arising from previous minutes:**

- Michael** looking for advice re cones from a traffic engineer still ongoing  
**Sarah** Electricity provider ongoing as not present

**Correspondence:**

STA Gazette, TECT reorganisation, General auditor letter

**Mid Year Student Achievement Report: Shirley**

Presented in a new system using data straight out of NZCER . This has the advantage of providing extra information including a visual of an in-school achievement compared with national means.

This year some new years/classes doing testing for first time. Double data shown in for class 5 / year 6 could not be fixed in time but a call os out to Edge to find a way.

- Reading:** Overall only small numbers are in the approaching category.  
**STA:** normal results with two classes taking test for the first time  
**PAT:** very pleasing results overall

By the end of the year we will be able to have two test results showing in the graphs, giving clear picture of progress. The historic pattern where results progress and improve over time continues to be evident.

Our school is above national average in all areas which is reassuring

Targets from annual plan and strategies

Strategy of stronger focus in mentor groups looking at the individual kids that are struggling and doing the diagnostic work needed to understand why and provide necessary support.

Care Team review is ongoing and has been something of a struggle. We are being supported in this by RTLB liaison officer.

Shirley was thanked for the presentation.

Olaf suggested to write a letter of appreciation to each teacher for the fantastic results and hard work.

**ACTION** Olaf to draft letter and send to Lisa

## **Management Report: From Mary**

### **Principals' report tabled**

Class 7 letter read out, further information will follow  
International student Issue has resolved itself no further action needed  
ERO so far 3 meetings, evaluation partner has written up reports. Forwarded to Lisa. Our Evaluation partner is struggling to find areas to add value, she suggested instead of evaluation doing a case study to help other schools improve. It's a great honor but doesn't necessarily help us.  
Mary has instead negotiated a focus on the compliance part as a first step and ensure everything is in top shape. Evaluation of whether our systems are sustainable was also mooted and would be helpful.

Hautu self review tool - engagement at a management level with the Whānau group has been organized for this Friday prior to attendance at the Matariki festival.

Mel reports: Sarah spoke to Taryn, who recommends that everyone using te reo everyday is the most impactful action we can all take in our roles. Keep reminding each other, so that children start using it when it's normal part of spoken language. Many aspects of Te ao Māori sit naturally in our context Speaking karakia, working on the land, etc etc.

Enrolment procedure was discussed with regards to the specifics of the Waiting list protocols.

Some parents still not clear that Special character to be signed for each child. Kindergarten to work more strongly on this in the year before the children turn 6. All other reports taken as read

### **Finance Report:**

Finance report tabled and accepted

### **BOT/Roles/Responsibilities/Governance**

Briefing paper re vaccinations presented

Action: Use of premises procedure to be reviewed and updated

Decision: we continue to not use the school campus as a venue to deliver vaccination but we offer information to parents. MARY to action.

Policy to ratify NAG 6      Olaf passed Mel seconded

Succession planning to be started, election year for BOT coming up next year, discussion where is everyone standing.

WST update Stephen

New build at farm, Kindergarten under stress, management appraisals done, meeting with neighbours

Help with grant applications to raising funds, Mel and Lisa happy to support

Next Meeting - at 10<sup>th</sup> of August 5.30pm

Meeting finished at 19.15 pm

Committee meeting

*SM*  
*10.08.2021*

