



Board of Trustees Meeting
10th of August 2021 at 5.30pm

- Present:** Mary T-J, Lisa Hickling, Stephen Lane (WST), Nathan Smith, Olaf van der Beek, Michael Rall, Eddie Wall
- Guest:** Marlis Resenterra, Kim Ligtvoet
- Minute Taker:** Vicky Douglas
- Apologies:** Louise Gawn, Sarah Lockwood, Mel Auld
- Opening and Verse:** Kaikohou - Read by Mary T-J
- Confirmation of Agenda:** Yes

Handwritten signature and date: M. T-J 22.09.2021

Previous Minutes

Proposal to approve July Board minutes as a true and accurate account		
Proposed Mary	Seconded Stephen	Carried Unanimously

Principals report.

Update on ERO process given. TWS has been selected to be part of a nationwide survey (optional) on the new process and will take decision based on other workload pressures in the next days.

A Letter from Class 7 received proposing a school flag which they would organize and fundraise for and leave as a legacy. Suggestion Bot contribute \$500, WST \$500 and children fund raise for remaining funds. Proposed sites would be the Welcome Bay end of the drive way, or top of the car park. The Education Centre Rules allow this as a permitted activity.

Proposal for BOT to approve \$500 to the project and request WST do same. Remainder of project to be fundraised by students.		
Proposed Nathan	Seconded Mary	Carried Unanimously

Correspondence: STA News for July

Finance Report: Tabled.

. Overall financial picture is looking good with enough working capital, graphs included in report which show money flow. Pledge Donations have been as expected.

Proposed budget adjustments both overs and unders explained including teacher aide expenses which need to be increased, sick leave adjusted downwards, curriculum development and resources swapped. New printers attracted slightly higher costs

than expected. Parent education has been well used. Increased security costs were explained and discussed as were the reasons for higher general maintenance and office costs this year.

Cyber security discussion. With this area becoming ever more serious, the question was asked whether the school should take out cyber safety insurance. Or insurer offers a packagen with cost of the insurance \$1200 annually for \$500,000.00 cover.

Action: - Lisa recommends an assessment being carried out and will look into this. Marlis to inquire with insurance company to see if they recommend any prevention companies for this.

NAG 5 – Health and Safety Policy reviewed and tabled for ratification

Discussion: Ensure risk analysis is done as well as risk management .Michael gave brief description of the lockdown practice carried out last week at the school. Michael believes the paperwork and practices are up to scratch on EOTC.

Motion for BOT to accept and ratify reviewed Nag 5 Health and Safety policy as tabled		
Proposed Mary	Seconded Edie	Carried Unanimously

SEANZ Special Character Review

The results of te 2021 review were tabled and a discussion about the situation for our 6 year olds in the kindergarten ensued. Problems arising from the requirements of the ever more protective nature of the ECE requirements means that our 6 year old children are now experiencing barriers to learning and development. Teachers and management are finding it overallly restrictice also with the local Ministry insisting for example that 6 year old children need an excursion template filled out before delivering absence notices to the office. This will need to be discussed and managed at national level.

Motion for BOT to attest and submit the 2021 TWS Special Character Review report		
Proposed Olaf	Seconded Stephen	Carried Unanimously

Bot Meeting Schedule.

Sarah cant make Tuesday evenings anymore, possible to change the day of the meeting? Day approved – Trial Thursday nights,

Next meeting: 5.30pm 23rd September – may need to move WST meeting

Meeting closed 6.45pm