



**Board of Trustees Meeting  
25 May 2021 at 5.30pm**

**Present:** Lisa Hickling, Edward Wall, Mary T-J, Sarah Lockwood, Michael Rall, Olaf van der Beek, Mel Auld, Stephen Lane (WST), Louise Gawn (WST)

**Minute Taker** Marlis Resenterra

**Apologies:** Nathan Smith

**Opening and Verse** Mary

**Confirmation of Agenda:** No changes

<b>Previous minutes</b> - All documents accepted as sent
--

Proposed Lisa	Seconded Sarah
---------------	----------------

**Agenda - Confirmed**

**Actions Arising**

**Solar panel**

Doing well – could sell overproduction,

Action: Sarah look into other electricity provider

**Correspondence**

Inwards: Read and tabled

- Education Gazette

**Management Reports:** No Questions received in advance.

1. Personnel Proposal

Class one did more time at farm, doing well seeing need in class 1 for a Teacher Aide. Would like to keep a TA in classes 1/2/3 at moment and over time reduce hours in class 2 and have someone in class 1 to keep the positive momentum.

2. Curriculum - Proposal

Class 6 does Rome and many artistic things, one of them being mosaic. Class 6 teacher came up with idea of Mosaic for the younger classes. Have curriculum experience for children and put it in to playground. Class 2 doesn't get any outdoor space. Basic idea to use the resource

3. Question asked about a Guardianship change of an international student. In principle we would like to make this work for the family. Mary to further investigate.
4. Summary of changes due to the Education Act in papers. On last page are the changes relevant for BOT as a head's up.
5. Update on wellbeing, having a supervisor coming on site. Health issues are more an issue this year than the emotional wellbeing issues of 2020.

6. Tabled a Self assessment tool Hautu.

Mary talked about Whanau group's activities in the past and the input they had. There used to be a yearly Whanau group meeting and Mary is wondering if the BOT would engage with them actively, i.e. the Whanau should be invited to Matariki festival. Some things that we could have as a protocol that acknowledge the relationship; letting the parents know that there is the opportunity to get that level of representation. Mary suggest everyone goes through it and comes back with a ideas for the next meeting.

How are we managing a relationship with a marae? That is part of our strategic plan.

#### **ACTION**

Board members to reflect on Hautu document and discuss at next meeting

#### **Michael reports tabled**

No comments

#### **Finance report was tabled and accepted**

Budget Wellbeing can't be a project, must be an expense will lead to deficit in budget for 2021. Change accepted and budget passed on 4<sup>th</sup> draft to final budget 2021.

#### **Stephen from the WST reports on issues with neighbours**

Neighbours complained they would be at risk if a child would get injured. Driveway would be blocked at times and would neighbours would have to wait for some time to leave or drive in. WST informing about issue and suggested resolution to conflict.

Papers to be sent out to BOT via Mary as if they were to go for arbitration it would affect the Board

Martin traffic engeneer to advise on what could be done to make the the cones look nicer

#### **ACTION Mary/ Michael**

Other things from WST Herbert going to undertake management appraisals. Gap in roles possible from Operations manager old JD: project, property.

Louise from WST working with Class 3 on new floor for bamboo shelter

In her new role, huge experience for children, learning so much, really great. Children are very interested and working hard. Learning on the land works really well. They also all get gardening experience and building experience. Very exciting and worthwhile exercise.

Processes around conflict of interest discussed

Next meeting 6<sup>th</sup> of July 5.30

Meeting closed at 7.15

*MU  
22.09.2021*

**Actions Arising**

Budget	4 <sup>th</sup> draft accepted as budget for 2021
Hautu	Board members to reflect on Hotu document and discuss at next meeting
Traffic engineer	Mary to contact Martin and discuss options re cones